



# FREQUENTLY ASKED QUESTIONS

## TRADE STANDS

### **When can I get in?**

Open space stands have access to set up from 10.00am on the Tuesday prior to the show. Retail, food and craft exhibitors have access from 10.00am on the Friday, the day before the show. Showground closes at 5.00pm; Tuesday – Thursday and at 9.00pm on Friday.

### **Where can I park?**

If you have ordered enough space and it does not pose a risk to visitors/other traders, you are welcome to park your vehicle within your stand space. If you are on the Retail & Craft Avenues there is parking for one vehicle per trade stand to the rear of your marquee, providing traders park considerately. For the Food Avenue, a designated Food Exhibitors car park (1 vehicle per trade stand) will be available within the Showground. All other exhibitors must use the trader's car park which is less than a 5-minute drive from the showground. Once the showground is closed for break down, the car park can be accessed directly from the showground over the railway bridge near the Horse area will open.

### **How many tickets do I get?**

It depends on the size of stand pitch you book – please see the price list which is included within the [Trade Stand Rules and Regulations Booklet](#). A minimum of 3 adult admission passes will be allocated to each trade stand.

### **Where is my stand?**

This will be confirmed in the Summer by email. As part of the online booking form, we ask for your first and second choice zones, the show is divided up into six primary zones and traders can choose which zone they would like to go in. Unfortunately, requests for specific pitches can not be accommodated.

Traders who exhibited at the Show in the previous year will almost always be allocated the same pitch again unless they request otherwise.

To view the show map, click [HERE](#).

## Who do I contact for help and in an emergency?

The nearest steward or if you cannot see one, please call the Moreton Show office line 01608 651908 which will divert to the Show Secretary onsite. During build up there will be a manned Event Organiser Office located near to Gate 5A.

## Where can I get drinking water?

The showground map will have drinking water points clearly indicated.

## How do I book WIFI?

Basic WIFI to undertake financial transactions is not included in your booking fee. Once you have booked your pitch you will be sent a link to the Attend2IT website to book WIFI, this link can also be accessed by clicking [HERE](#). Charges for WIFI depend on trade stand type and number of devices which require a connection. Attend2IT will provide login details and joining instructions.

## How do I book Electricity?

If you require an electrical supply for your stand, please follow this [LINK](#) to the XLE Event Services booking portal where you can choose the electrical connection you require and pay for it. Bookings made after the 7th of August will incur an increased charge. **Bookings will NOT be accepted after Friday 28th August.** Power will not be connected to your stand until the Friday afternoon prior to the show.

## When do I have to pay by before losing the space?

To complete the online application, process a card payment must be made for the trade stand. If you are unable to pay by card, please email [showground@moretonshow.co.uk](mailto:showground@moretonshow.co.uk) Postal applications are no longer accepted. Should an application ultimately be unsuccessful, the fees paid will be refunded in full.

## What is included in the stand booking price?

If you book open space, you get just that! Moreton Show is a greenfield site so it is up to you to bring suitable equipment to display your goods, think about how it will look to the visitors and how people can come in to see what you have on offer. Make the best use of the space you have booked. The Craft & Retail Avenues and Food Avenue are tented shopping avenues. These areas will be mown ready for you to set up into them.

## I have not received my tickets what should I do?

Your tickets are sent by email, so we can re-send these for you if you call into the office, please check your spam folders first.

## I need some more tickets over what I am allocated for staff, family etc?

You will need to pay for these – please visit [moretonshow.ticketsrv.co.uk/tickets/](https://moretonshow.ticketsrv.co.uk/tickets/) and order the tickets online. You can print or email the PDF's to the relevant people.

## Do you have security onsite?

Yes, a professional event security firm is onsite providing nighttime security from the Monday prior to the show through to the Sunday following the show. There is 24-hour security which starts from 7.00pm on the Thursday before the Show and finishes at 5.00pm on the Monday afterwards. However, the site is very busy particularly during build up and breakdown and Moreton Show Society do not accept liability for any accidents, damage or loss incurred during your time at the Show.

## **Where am I located?**

Please use the stand list to find your stand number and then the map to look where you are; Stands are located numerically and flow in order as much as they can from the beginning of Zone A.

## **What stand number am I?**

This information will be confirmed in your joining instructions which are emailed out in late July.

## **Can I camp on the Showground?**

Trade exhibitors are permitted to camp on their trade stand pitches; however it is essential that the Showground Director is aware that camping is taking place. The only toilets open during set up will be porta loos without running water. Showers will be provided on the day prior to the show, show day and the day after the show for those wishing to camp and these can be found near to the goat marquee in Zone L.

**IMPORTANT:** Strictly no one under the age of 16 years may camp in the trade area. If any under 16's are found, they will be asked to leave alongside their parent or guardian. The Showground is essentially a construction site and therefore is not a safe environment for children outside public opening hours.